

STEPHEN G. ABRAHAM, ESQ.

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GOVERNMENT LEGAL EXPERIENCE

ASSISTANT DISTRICT ATTORNEY, *Northwestern District, Current Employment*

- Perform all of the legal functions related to the prosecution of misdemeanor and felony cases in the District Courts, Superior Courts and Juvenile Courts of Hampshire and Franklin Counties including handling arraignments, bail requests, pre-trial conferences, evidentiary and non-evidentiary motion hearings, and dangerousness hearings; prepare cases for Bench and Jury trials including preparing witness lists, responding to discovery requests, and interviewing witnesses; trying cases in both the Bench and Jury Sessions.

REGISTER OF PROBATE/MAGISTRATE, *Worcester County Probate & Family Court, January 2003 - January 2015*

- Elected and served as Worcester County's Register of Probate for two consecutive six year terms. Directly responsible for managing approximately forty professional and clerical registry employees; responsible for coordinating all functions of the Probate Court in collaboration with the Judicial Lobby and Probation Department; responsible for administrative and legal duties set forth in state statutes and court rules including budget, personnel, information storage and retrieval systems and records, orders and contracts.
- Directly responsible for all aspects of hiring, firing, disciplining, evaluating and promoting all registry employees. Specialized knowledge and training in Collective Bargaining; Trial Court Policies & Procedures; Behavior Based Interviewing and Best Hiring Practices; Performance Management/Appraisal; Hearing and deciding Progressive Discipline matters; Self Reporting Time & Attendance.
- Directly responsible for the daily fiscal integrity and operation of the registry office and compliance with all Trial Court internal controls, policies, procedures and protocols governing the collection, receipting, recording and reporting of funds. Specialized knowledge and training in Fixed Asset Inventory; Fiscal Protocols; Internal Control Plan and Risk Assessment; Internal & External Audit Reports.
- Directly responsible for the development and implementation of policies and procedures regarding customer service, finance and operational requirements for the administration of the Worcester County Probate Court. Responsible for the care, custody, filing, docketing and preservation of legal books and records including 23,000 new filings and 300,000 documents per year. Established and implemented innovative initiatives to improve customer service, access to justice, employee development and case flow efficiency. These include: cross training of culturally diverse staff; development of user-friendly website; expanded scanning and paperless record keeping capabilities.

PRIVATE LEGAL EXPERIENCE

LAW OFFICE OF STEPHEN G. ABRAHAM, *Managing Partner, 1993 – 2002*

ZARROW, GEORGE, LIAN & ABRAHAM, *Attorney & Partner, 1988 – 1993*

KEENAN, KEENAN & ABRAHAM, *Attorney & Partner, 1982 – 1988*

Engaged in the general practice of law for twenty years; established, developed, owned and managed a substantial law practice with legal and clerical support staff; represented plaintiffs and defendants in both civil and criminal state and federal courts; tried jury and jury waived trials and administrative hearings in Superior, District, Juvenile, Probate & Family and Housing courts throughout the Commonwealth.

ADDITIONAL TRIAL COURT EXPERIENCE

COURT CONCILIATOR, MEDIATOR & ARBITRATOR, *District & Superior Court, 1992 – 2002*

MUPC COURT MAGISTRATE, *Probate & Family Court, 2009 – 2014*

TRIAL COURT COMMITTEES: Clerks' Human Resource Task Force; Standing Committee of Court Performance and Accountability; Time Standard Implementation Task Force; Mission/Culture Task Force; Scanning Task Force; Fees Committee; Warrant Management Committee; Legislative Committee; MUPC Implementation Committee.

EDUCATION

University of Connecticut School of Law, Juris Doctor, 1982

College of the Holy Cross, Bachelor of Arts, Cum Laude, Phi Beta Kappa, 1979

Continuing Management & Legal Education, Judicial Institute, MCLE, MDAA CLE, 2003 - present

PROFESSIONAL ACADEMIC EXPERIENCE

- Worcester State University, Adjunct Professor, 2003 to 2013
- Quinsigamond Community College, Adjunct Professor, 2009 to 2013
- Southern New Hampshire University, Adjunct Professor, 2009
- Curry College, Adjunct Professor, 2003 to 2009

PROFESSIONAL ASSOCIATIONS, BOARDS & LICENSES

- City Councilor, City of Worcester, 2000-2003
- President, Worcester County Bar Association, 2004 – 2005
- Vice President, Massachusetts Registers Association, 2003 – Present
- MDAA (MA District Attorneys Association)
- Massachusetts Bar Foundation
- National Association for Court Management
- Massachusetts Bar Association
- Massachusetts Real Estate License
- Massachusetts Teachers Association
- CASA Board of Directors

COMMUNITY INVOLVEMENT & OUTREACH

Obtained approval to establish a Fitchburg Satellite Office for the Worcester Probate & Family Court; Coordinated Community Response Network; YWCA Domestic Violence Roundtable Partner; Coordinated a Worcester County Opioid Task Force Summit; Established, developed, funded and maintained the Worcester County Probate Court website; Developed the Worcester County Probate Court Community Law Center; Developed and expanded Internship Program for high school, special education, college and law school students.

Jesse Burkett Little League; West Side Babe Ruth; American Legion Baseball; Girls, Inc.; ASA Softball; Holy Cross Club; St. John's Parents Association; Notre Dame Academy; Emerald Club; Umpires Association; Friendly House; Grafton Hillers; Antioch Association; Friends of the Senior Center; East Side Improvement Club; Chamber of Commerce; Rotary Club of Worcester